

Donations of cash, goods, and services support FemiliPNG Australia (FPNGA) to fund our organisation, work, and projects. Donations are an essential lifeline for all charitable organisations, and we deeply value the generosity of those who contribute to our mission. By ensuring that donations align with our mission and values, we safeguard both the impact of our work and the trust of our supporters. At the same time, we must ensure that donations do not compromise our mission, independence or reputation.

This guidance note assists staff in deciding whether to accept or decline donations on behalf of FPNGA. Where concerns exist, staff must discuss the matter with the CEO before acceptance.

Principals for acceptance

FemiliPNG Australia will only accept donations that:

- Directly support activities aligned with our mission and objects of our association (see below).
- Can be practically and effectively delivered by FPNGA.
- Do not compromise our independence or decision-making.
- Are in a form that the organisation can use without incurring substantial cost or difficulty.

Grounds for refusal

Donations must not be accepted if:

- The donor's activities, policies, or reputation are incompatible with FPNGA's mission, values, or ethical standards.
- Acceptance would create real or perceived conflicts of interest. See our *Conflict of Interest and Related Party Transactions Policy* (POL-005) for more information.
- The donation could cause reputational, ethical, financial, or legal risk to the organisation.
- The donation is tied to activities FPNGA does not have the capacity to deliver or report on.
- The donation results in a personal benefit for FPNGA personnel or representatives.

Decision-making process

- Routine donations that clearly meet the above principles may be accepted in line with standard procedures.
- Where uncertainty exists, the matter must be referred to the CEO.
- The CEO may escalate to the Board if a donation may present significant risk or reputational implications.

Examples of when a donation may be refused:

- A corporate donor that involved in industries linked to exploitation, violence, or harmful practices (such as weapons, alcohol, or gambling).
- Donations offered with conditions that require use outside of FPNGA's mission or are contrary to other FPNGA policies.
- Donations offered for specific political or religious groups. See our *Development and Non-Development Activities Policy* (POL-006) for more information.
- An in-kind donation that cannot be used in our programs and would create storage, shipping or disposal costs.
- A donation from an individual or entity facing allegations of corruption, gender-based violence, or other conduct that could damage FPNGA's reputation.

Donations from individuals or organisations that support FPNGA's mission, do not impose restrictive conditions, and can be used effectively in our programs are welcome.